# 63 Daily Road New Grant,   
Princes Town,   
Trinidad and Tobago.  
 1868-299-2076

**Kendon Simmons**

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| **Objective** |  | To exploit the skills and abilities obtained over the years whilst exploring new possibilities, in sustaining professionalism and being an invaluable contribution to your organization. | |
| **Experience** |  | 1. CARILLION CARIBBEAN LIMITED COMPANY Position: Equipment's Distributor  Organization: Petrotrin  Duration: July 2007- May 2010  **2.MINISTRY OF SCIENCE, TECHNOLOGY AND TERTIARY EDUCATION**  Position: Clerk  Organization: Eric Williams Medical Sciences Complex  Duration: June 2010 – January 2012  **3.ARCOS DORADOS TRINIDAD LIMITED MC DONALD’S**  Position: Team Lead  Organization: Grand Bazaar  Duration: March 2012 – September 2012 4. COSTAATT SCHOOL OF NURSING (bachelor’s degree) Position: Nursing Student  Organization: College of Science , Technology and Applied Arts of Trinidad and Tobago (COSTAATT)  Duration: September 2012 – September 2015 | |
| **Education** |  | Bachelor Of Science Degree, Psychiatric Nursing.  Institution: College of Science , Technology and Applied Arts of Trinidad and Tobago  Duration: September 2012 – September 2015  Outline of some courses, related to applied position  **B.SN, Psychiatric Nursing.**  Course Code: COMM 117 Fundamental of Writing  Course Code: COMM 118 Communication in the Workplace  Course Code: NURS 150 Introduction to Professional Development  Course Code: PSYC 103 Understanding Human Behaviour and Diversity  Course Code: CLTR 120 Introduction to the Culture of Trinidad and Tobago  Course Code: COMM 151 Communication in Nursing  PrincesTown Senior Comprehensive School  St. Julien Village Princes Town  September 2002- June 2004  **CXC ‘O’ Levels**   * English * Mathematics * Social Studies * Electrical Technology * Human and Social Biology | |
| **EXTRA CURRICULAR ACTIVITIES/ HOBBIES**     * Football * Hiking and outdoor activities * Computer Related Activities | | |
| **References** |  | Name: Mr. Imam Shah  Position: Marriage Officer  Address: # 5 Bhagwantee Road, Torrib Trace Tabquite New Grant.  Phone No: 655- 9810  Name: Dr Joanna Paul  Position: Head Consultant  Address: Pediatrics Emergency Department  Eric Williams Medical Sciences Complex  Phone No: 686- 8912 | |

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Trinidad and Tobago.  
 1-868-299-2076

**To Whom It May Concern**

I hereby wish to submit my application for a position within your organization as a Pharmacy Technician, to which I've gain considerable knowledge.

I am an innovative and diverse individual and I am willing to expand my knowledge into many areas. I would like to be part of such a dynamic and highly recognized organization, while being a critical component in its continuing success. I have gained job experience as a Nursing Student and Clerk at the Ministry of Science, Technology and Tertiary Education and currently offer private classes on ways to be successful in any examination. I have had the opportunity to work and communicate with individuals at different levels and of diverse backgrounds.

Additionally, I am a hard-working, open-minded individual, and consider myself a team player, in which, I believe I could be a positive contribution to your organization.

I have attached my Résumé for your perusal in anticipation that my application is considered and I look forward for an opportunity to attend an interview at your earliest convenience. Any additional information would be presented upon your request. Thank you in advance for your consideration.

Sincerely,

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Kendon Simmons